

## **Bryant Elementary PTSA**

### **Treasurers' Report: March Highlights**

Presented at 4/3/18 PTSA General Meeting

- Collected net \$145K in annual campaign through 3/31. Funds will continue to come in as families fulfill their pledge commitments and will be used in the budget for the upcoming school year. We have been collecting an average of \$5k each month in fulfilled pledge commitments but expect to close out at approximately \$150k.
- PTSA received the second invoice from SPS for ~\$32,400. This invoice was paid in March. Total billings from SPS for the year-to-date are ~\$65,400. Two additional quarterly invoices will be coming later in the year.
  - \$6,600 Volunteer Coordinator
  - \$4,400 Substitutes for teacher assessments
  - \$8,000 Hourly Tutors
  - \$11,100 Tech Lab Coordinator
  - \$19,200 Reading Specialist
  - \$8,000 Playground Supervision
  - \$2,500 Artist In Residence
  - \$3,900 Instrumental Music Instruction
- Completed collection of auction funds for a total of ~\$32,000.
- The Budget Committee held its first meeting last night. The committee will meet one more time before presenting the budget to the board for approval at the June meeting.
- Successful implementation of GivingFuel for the IslandWood payments.
- First classroom grant was awarded for First Grade. Party at Magnuson Park in June.
- Anticipated activity for the remainder of the year includes (but is not limited to)...
  - Bryant Blast
  - Art programs
  - Science Fair
  - Grade Level Community Building Grants
  - Continued discretionary spending by the teachers (\$26/student)

## ***Bryant Elementary PTSA Cash Schedule***

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As of 3/31/18

Bank balances:

Bank of America Checking	\$	358,226
Bank of America Savings		12,124
Bank of America Sweep		5,742
Home Street 2/28/18		78,586
Total Cash in Bank	\$	454,677
Difference due to timing of uncleared items		(8,038)
Per Quickbooks	\$	446,640

Breakout of balances:

2017-2018 Expenses remaining	\$	145,907
(2017-2018 Cash still expected to receive)		(16,322)
2019-2018 Annual Campaign (Next year)		145,247
Budget Reserve (1/3 of \$250k annual budget)		82,500
Reserve held for clubs & PTSA Dues pass through		81,934
Surplus		7,374
	\$	446,640

Bryant Elementary PTSA	1718 Budget	1718 Actual as of 3/31/18	1819	Notes 1718 Budget
<b>Sources of Cash</b>				
Direct Donations (Pledge Drive) (Net)	\$ 165,000	\$ 161,063	\$ 145,247	Represents annual campaign from prior school year
Bryant Bookstore	12,000	(627)		
Recreation	12,000	32,019		
Instrumental Music Donations (year-round)	9,000	7,800		
Supplies/Manual/PC (net)	3,000	1,598		
Income from school activities (net)	5,000	1,538		
Interest	150	93		
Other Income (non-Strip rebates, CFD and other donations)	1,800	833		
Carry over funds from previous year	64,479			
<b>Sources of Cash</b>	<b>\$ 272,429</b>	<b>\$ 204,247</b>		
<b>Uses of Cash</b>				
<b>Arts and Culture</b>				
Art Enrichment - Classroom (Visual Arts, Ceramics, Drama, Art Supplies)	\$ 20,000	\$ 3,024		
Art Night	500			
Workshop	50			
Book It	1,450	607		
Art Decant Supplies	1,150	15		
Reflections Art Contest	150			
Music Supplies	400			formerly M&M sets supplies
	<b>\$ 23,700</b>	<b>\$ 3,646</b>		
<b>Teacher Support</b>				
Classroom Supplies	\$ 6,180	\$ 5,985		at PTA - 3/20/17-1718
Field trips, classroom materials & support	15,496	2,386		200 books for 200 program
PCP Sub-time to support teacher assessment of students	1,350			3/PCP 4/2 days each
Sub-time to support teacher assessment of students	13,600	4,495		Teacher time supports 30 days at \$200/day. Actual
Assemblies	350			
	<b>\$ 36,976</b>	<b>\$ 12,866</b>		
<b>Tutoring and Academic Support</b>				
Community Volunteer Coordinator	\$ 13,367	\$ 6,715		16 hr/16 hours/2 weeks
Community Volunteer Personal Service Contract	3,840			
Instructional Support (Reading Specialist)	40,000	19,143		PTSA funding of TE Reading Specialist
Tutoring/Academic Support	21,375	8,011		1-4/18 new
Classroom Software	6,000	4,646		Learning 12/2018/19/2018
	<b>\$ 84,572</b>	<b>\$ 38,514</b>		
<b>Technology</b>				
Lab tech manager	\$ 19,607	\$ 11,084		
Other tech equip/maintenance	300	389		
	<b>\$ 19,907</b>	<b>\$ 11,473</b>		
<b>Music Programs</b>				
Instrumental Music instruction (111)	\$ 15,640	\$ 7,866		
	<b>\$ 15,640</b>	<b>\$ 7,866</b>		
<b>Library</b>				
Library Materials	\$ 3,400	\$ 1,750		
Encyclopedia/Biographies/Online	700	655		
Summer Reading Program	100			
Winter Celebration	200			
Winter BBQ	150			
Global Reading Challenge	175			
	<b>\$ 4,725</b>	<b>\$ 2,405</b>		
<b>Science and Math</b>				
Science Fair room	\$ 1,500	\$ 1,500		
Science Fair Background Checks	300	100		Funds set aside for recycled college volunteers
Science Fair supplies	600	540		
4th grade math club	100			
Salmon in Schools Friends of the Fishery Donation	100			
Learning Landscapes/Garden Buddies	400	13		
2nd grade Environmental Camp	7,000	7,000		
	<b>\$ 10,000</b>	<b>\$ 9,154</b>		
<b>Healthy Bodies</b>				
Physical Education Supplies	\$ 500	\$ -		
Physical Equipment & Reception	150	90		
Recess Playground Supervision	22,200	8,053		
CPR Training	800	800		
Emergency Preparedness	500			
Field Day	300			
Walking/OT/SLIP	150	21		
	<b>\$ 24,600</b>	<b>\$ 8,967</b>		
<b>World and Community</b>				
Family Aid Support	\$ 3,000	\$ 1,935		
Grade Level Community Building Grants	3,000	500		
Legislative Advocacy	500	93		
Bryant Forums	1,500	975		
Labor Pledge for Bryant Forums	600			
	<b>\$ 8,600</b>	<b>\$ 3,503</b>		
<b>Volunteerism</b>				
Volunteer Recognition	\$ 250	\$ -		
Departing Teacher/Staff Recognition	150			
	<b>\$ 500</b>	<b>\$ -</b>		
<b>Information and Communication</b>				
Quarter Contact Subscription	\$ 450	\$ -		
School Phone Book	350			
	<b>\$ 800</b>	<b>\$ -</b>		
<b>PTSA Business Expenses</b>				
Licenses & Registrations	\$ 700	\$ 412		
Insurance	1,140	1,140		
Office Supplies/Pre-Box	200	104		
Software/QR/Website	500	473		
Bank Fees/ANF Charges/Credit card	800	289		
Postage	50			
Accounting services	750	780		
Check Supply	-	33		
Sumo	1,080	1,080		
	<b>\$ 5,220</b>	<b>\$ 4,311</b>		
<b>Fin. Support &amp; Discretionary Funds</b>				
PTSA Discretionary Fund	\$ 250	\$ -		
PTSA mail application	500	323		
Supplies for Bryant (paper)	1,500	1,494		
Unallocated	13,933			
	<b>\$ 16,183</b>	<b>\$ 1,817</b>		
<b>TOTAL BUDGETED EXPENSE</b>	<b>\$ 250,429</b>	<b>\$ 104,522</b>		
<b>Income</b>	<b>\$ 272,429</b>	<b>\$ 204,247</b>		
<b>Expenses</b>	<b>\$ 250,429</b>	<b>\$ 104,522</b>		
<b>Net</b>	<b>\$ 22,000</b>	<b>\$ 99,725</b>		
<b>SET ASIDE FOR PTSA REQUIRED BUDGET RESERVE</b>	<b>\$ 22,000</b>	<b>\$ 22,000</b>		
<b>Difference</b>	<b>\$ (0)</b>	<b>\$ 77,725</b>		

In addition, the PTSA acknowledges the following self-supporting programs:  
 Chess Club, Drama school play, 5th Grade Camp (with \$7,000 PTSA Funding), Graphic Novels Club, Choir,  
 Social Committee, Walk to School, Running Club, Cyber Kids, HIP

## Bryant Elementary PTSA

	18/19 Budget	17/18 Budget	17/18 Estimate as of 4/2/18	16/17 Actual	Notes 18/19 Budget
<b>Sources of Cash</b>					
Direct Donations (Pledge Drive) (Net)	\$ 150,000	\$ 165,000	\$ 161,000	\$ 156,000	Represents annual campaign from prior school year
Bryant Blast(net)	12,000	12,000	12,000	14,475	Confirmed with Julie 3/21
Auction	20,000	12,000	32,019	28,297	Confirmed with Jen Kennedy on 3/21
Instrumental Music Donations (restricted)	9,000	9,000	7,800	9,600	Based on 104 students, Emailed Amy Sh on 3/22 to confirm
Scrip/Amazon/PCC (net)	3,000	3,000	2,500	2,979	Emailed Michelle Ireton 3/22
Income from school activities (net)	-	5,000	1,538	2,702	3/21 Sara F - Sell at cost plus 5% (Add QB class for tshirts)
Interest	150	150	150	175	
Other Income ( non-Scrip rebates,CFD and other donations)	1,800	1,800	1,500	1,958	
Carry over funds from previous year	39,367	64,479	64,479	15,963	
<b>Sources of Cash</b>	<b>\$ 235,317</b>	<b>\$ 272,429</b>	<b>\$ 282,986</b>	<b>\$ 232,149</b>	
<b>Uses of Cash</b>					
<b>Arts and Culture</b>					
Art Enrichment - Classroom (Visual Arts, Ceramics, Drama, Art Supplies)	\$ 20,000	\$ 20,000	\$ 20,000	\$ 24,373	Emailed Julianna 3/21, 16/17 budget \$24k
Art Night	500	500	500	54	Confirmed with Michelle
Winterfest	50	50	50	-	Confirmed with Ann A to leave in for now
Book It	1,450	1,450	607	1,412	Emailed 5th grade team on 3/28 to confirm. Either keep or cut in half
Art Docent Supplies	1,175	1,150	1,150	578	Per Diana Fryc. Anticipate special request in next two years.
Reflections Art Exhibit	150	150	150	88	Confirmed with Beth and Kelli
Music Supplies	400	400	400	400	Supplies for Koerner
	<b>\$ 23,725</b>	<b>\$ 23,700</b>	<b>\$ 22,857</b>	<b>\$ 26,905</b>	
<b>Teacher Support</b>					
Classroom Supplies	\$ 6,300	\$ 6,180	\$ 5,985	\$ 6,976	24 FTE + 3.5 PCP + 4.0 FTE (SPED, Library, Tech Lab, Reading Specialist)
Field trips, classroom materials & support	14,664	15,496	15,496	11,932	\$26 /student for 564 projected enrollment. Confirmed # with Amy Shanafelt
PCP Sub- time to support teacher assessment of students	1,575	1,350	1,350	-	3.5 PCP x 2 days each.
Sub- time to support teacher assessment of students	10,800	13,600	13,600	5,341	Sub-time support is 2.5 days for 24 FTE at \$225/day
Assemblies	350	350	350	-	
	<b>\$ 33,689</b>	<b>\$ 36,976</b>	<b>\$ 36,781</b>	<b>\$ 24,248</b>	
<b>Tutoring and Academic Support</b>					
Community Volunteer Coordinator	\$ 13,357	\$ 13,357	\$ 13,357	\$ 10,472	19 hrs*\$19/hour*37weeks, SPS contract
Community Volunteer Personal Service Contract	3,840	3,840	3,840	3,840	Extra hours after contract is maxed out, 240 hours at \$16/hr
Instructional Support (Reading Specialist)	42,993	40,000	40,000	24,199	SPS Contract, 4 FTE, Letter of Intent signed
Tutoring/Academic Support	22,697	21,375	17,253	18,277	Per Amy Shanafelt 18/19: 19 hrs and 17 hrs per week, 37 weeks at \$17.04/hr (17/18: 1,425 hours
Classroom Software	5,000	5,000	4,646	5,095	Emailed Julie P 3/22 Learning A-Z (incl Raz Kids) and Splash Math (add class in QB for software
	<b>\$ 87,887</b>	<b>\$ 83,572</b>	<b>\$ 79,096</b>	<b>\$ 61,883</b>	
<b>Technology</b>					
Lab tech manager	\$ 21,681	\$ 19,607	\$ 19,607	\$ 17,956	SPS Contract, .35 FTE, Letter of Intent signed
Other tech equip/services	400	300	389	130	
	<b>\$ 22,081</b>	<b>\$ 19,907</b>	<b>\$ 19,996</b>	<b>\$ 18,086</b>	
<b>Music Programs</b>					
Instrumental Music instruction (r.f.)	\$ 17,593	\$ 15,646	\$ 15,646	\$ 13,608	SPS Contract, 2 FTE, Letter of Intent signed
Recorder Program (LinkUp)	-	-	-	-	\$10 per student, 3rd and 4th together 210 students
	<b>\$ 17,593</b>	<b>\$ 15,646</b>	<b>\$ 15,646</b>	<b>\$ 13,608</b>	

**Bryant Elementary PTSA**

	18/19 Budget	17/18 Budget	17/18 Estimate as of 4/2/18	16/17 Actual	Notes 18/19 Budget
<b>Library</b>					
Library Materials	\$ 3,400	\$ 3,000	\$ 3,500	\$ 3,000	Confirmed with Ann A
Encyclopedia Britannica Online	700	700	700	-	
Summer Reading Program	100	100	100	10	
Writers Celebration	200	200	200	203	
Writers BBQ	150	150	150	161	
Global Reading Challenge	175	575	150	428	
	<b>\$ 4,725</b>	<b>\$ 4,725</b>	<b>\$ 4,800</b>	<b>\$ 3,802</b>	

<b>Science and Math</b>					
Science Fair Coordination	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	Lauren \$1k, Ann Marie \$500. Confirmed.
Science Fair Background Checks	300	300	100	-	Confirmed with Ann Marie
Science Fair Supplies	600	600	600	593	Confirmed with Lauren
4th grade math club	100	100	100	-	Emailed Mark on 3/27 re covering Math is Cool Competition fee
Salmon in Schools Friends of the Fishery Donation	100	100	100	-	
Learning Landscapes/Garden Buddies	400	400	400	195	Emailed Sam Fogg 3/22
5th grade Environmental Camp	7,000	7,000	7,000	5,275	
	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 9,800</b>	<b>\$ 7,563</b>	

<b>Healthy Bodies</b>					
Physical Education Supplies	\$ 500	\$ 500	\$ 500	\$ 499	
Patrol Equipment & Recognition	150	150	150	138	
Recess Playground Supervision	20,491	22,200	14,250	16,036	Per Amy Shanafelt: 32.5 hrs/week at \$17/04/hr. Also, Amy expects \$14,250 for current year spend
CPR training	400	-	800	-	Per Kim Love. BW to reach out to Tate after 4/25 CPR training to check in on next year's plan
Emergency Preparedness	500	500	500	187	Emailed Aaron Marburg, he is researching.
Field Day	300	300	300	277	Julie Matz/Erin Johnson
Nursing/OTPT/SLP	150	150	150	-	
	<b>\$ 22,491</b>	<b>\$ 23,800</b>	<b>\$ 16,650</b>	<b>\$ 17,137</b>	

<b>World and Community</b>					
Family Aid Support	\$ 3,000	\$ 3,000	\$ 3,000	\$ 1,477	Confirmed with Amy Hughes
Grade Level Community Building Grants	3,000	3,000	3,000	-	Confirmed with Kim
Legislative Advocacy	500	500	500	-	Confirmed with Jean
Bryant Forums	1,500	1,500	1,500	932	Confirmed with Kim
Laser Pizza for Bryant Forums	-	600	-	-	Confirmed with Kim
	<b>\$ 8,000</b>	<b>\$ 8,600</b>	<b>\$ 8,000</b>	<b>\$ 2,409</b>	

<b>Volunteerism</b>					
Volunteer Recognition	\$ 350	\$ 350	\$ 350	\$ 332	Confirmed with Janie
Departing Teacher/Staff Recognition	150	150	150	-	
	<b>\$ 500</b>	<b>\$ 500</b>	<b>\$ 500</b>	<b>\$ 332</b>	

<b>Information and Communication</b>					
Constant Contact Subscription	\$ 450	\$ 450	\$ -	\$ -	
School Phone Book	350	350	-	-	

**Bryant Elementary PTSA**

	18/19 Budget	17/18 Budget	17/18 Estimate as of 4/2/18	16/17 Actual	Notes 18/19 Budget
	\$ 800	\$ 800	\$ -	\$ -	
<b>PTSA Business Expenses</b>					
Licenses & Registrations	\$ 700	\$ 700	\$ 412	\$ 477	
Insurance	1,140	1,140	1,140	1,140	
Office Supplies/Po Box	200	200	104	273	
Software /QB/Website	500	500	473	295	
Bank Fees/NSF Charges/Credit card	800	800	400	238	Should we increase this as we trend toward more credit card transactons?
Postage	50	50	50	48	
Accounting services (tax return)	800	750	780	755	
Check Supply	50	-	33	-	
Credit card software	708	1,080	1,080	1,080	GivingFuel \$59/month, reimburse Sara F
	\$ 4,948	\$ 5,220	\$ 4,472	\$ 4,306	
<b>Fin. Support &amp; Discretionary Funds</b>					
PTSA Discretionary Fund	\$ 250	\$ 250	\$ -	\$ 1,770	
PTSA staff appreciation	500	500	323	346	
Supplies for Bryant (paper )	-	1,500	697	-	
Unallocated	10,000	14,733	2,000	-	
	\$ 10,750	\$ 16,983	\$ 3,021	\$ 2,116	
<b>TOTAL BUDGETED EXPENSE</b>	\$ 247,189	\$ 250,429	\$ 221,619	\$ 182,395	
<b>Income</b>	\$ 235,317	\$ 272,429	\$ 282,986	\$ 232,149	
<b>Expenses</b>	\$ 247,189	\$ 250,429	\$ 221,619	\$ 182,395	
<b>Net</b>	\$ (11,872)	\$ 22,000	\$ 61,367	\$ 49,753	
<b>SET ASIDE FOR (USE FROM) PTSA REQUIRED BUDGET RESERVE</b>	\$ (11,872)	\$ 22,000	\$ 22,000		
<b>Difference</b>	\$ -	\$ -	\$ 39,367		