

**Bryant Elementary PTSA**  
**Treasurers' Report: January Highlights**

- Annual Campaign: Total amount pledged for the campaign is ~\$179k. Total collected as of 1/31/19 is \$158k.
- Change in fundraising process: During the January board meeting, the board approved a change in the fundraising process. The board approved that the revenues raised for the current year Blast and Auction be used for next year's fiscal year. The budget in the current year will be fulfilled by using surplus cash. See Cash schedule to review balances.
- During the December meeting, the board approved the closure of the HomeStreet bank account. The account was closed in January and the funds were transferred to the Bank of America checking account.
- During the January meeting, the board approved the release of the funds designated for the Garden Shed. The released amount is \$2,500 and is currently represented in the unallocated budget.
- The PTSA has collected \$6,250 for instrumental music donations. The budgeted amount to be collected is \$10,000. A second reminder for collection was sent out on 1/14.
- The PTSA received the first quarter invoice from the Seattle Public Schools. The total was \$38,000 and was paid in early January. The expenses are reflected on the January report.
- Bank fees in total for the year through 1/31/19 is ~\$5,600. The various fundraising campaigns and events have this expense built into their budgets.
- The Board approved the use of unallocated funds for the following:
  - (This is a budget line to cover unexpected costs during the year)
  - \$2,730 Read-a-thon sponsorship
  - \$2,576 SIPP Curriculum
  - \$2,300 Additional recess supervision
  - \$2,000 IDEA Project
  - \$1,500 BryCentennial
  - \$1,000 Social Engagement
  - \$700 Artist In Residence Supplies
  - \$700 Counselor Supplies
  - \$50 Assembly budget
  - As of 1/31, the remaining unallocated balance is \$10,826. This balance includes a refund check from SPS that was deposited in early February and the release of the Garden Shed funds.

## *Bryant Elementary PTSA Cash Schedule*

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As of 1/31/19

Bank balances:

Bank of America Checking	\$	446,984
Bank of America Savings		12,126
Bank of America Sweep		39,096
Total Cash in Bank	\$	498,206
Difference due to timing of uncleared items		(3,484)
Per Quickbooks	\$	494,722

Breakout of balances:

2018-2019 Estimated expenses remaining	\$	172,950
(2018-2019 Cash still expected to receive)		(49,356)
2019-2020 Funds raised		158,343
Budget Reserve (1/3 of \$250k annual budget)		82,500
Reserve held for clubs & PTSA Dues pass through		118,596
Surplus		11,689
	\$	494,722

<b>Bryant Elementary PTSA</b>	<b>18/19 Budget</b>	<b>18/19 Actual (As of 1/31/19)</b>	<b>17/18 Actual</b>	<b>Notes 18/19 Budget</b>
<b>Sources of Cash</b>				
Direct Donations (Pledge Drive) (Net)	\$ 155,460	\$ 155,460	\$ 161,063	Represents annual campaign from 17/18 school year
Surplus Funds: Bryant Blast(net)	12,000	12,000	13,622	Board approved to use surplus fund in current year. Amounts raised in CY will be used for next year
Surplus Funds: Auction	20,000	20,000	32,954	Board approved to use surplus fund in current year. Amounts raised in CY will be used for next year
Instrumental Music Donations (restricted)	10,000	6,250	7,900	Increased donation to \$125/student and included a discount for uncollectible donations
Scrip/Amazon/PCC (net)	2,500	575	2,589	
Income from school activities (net)	-	18	2,344	Spirit wear. Credit card processing fees \$189.
Interest	150	109	194	
Other Income ( non-Scrip rebates,CFD and other donations)	1,800	1,178	1,460	\$500 rebate from Dorian, \$500 donation from LASER
School Supplies	-	6,609	-	\$4,000 donated in October. Credit Card Processing Fees \$810
Carry over funds from previous year	49,645		64,479	
<b>Sources of Cash</b>	<b>\$ 251,555</b>	<b>\$ 202,199</b>	<b>\$ 286,605</b>	
<b>Uses of Cash</b>				
<b>Arts and Culture</b>				
Art Enrichment - Classroom (Visual Arts, Ceramics, Drama, Art Supplies)	\$ 17,000	\$ -	\$ 19,991	
AIR Supplies	700	449	-	
Art Night	500	-	386	
Winterfest	50	-	-	
Book It	725	-	607	
Art Docent Supplies	1,175	223	687	
Reflections Art Exhibit	150	-	-	
Music Supplies	400	-	-	
	<b>\$ 20,700</b>	<b>\$ 672</b>	<b>\$ 21,671</b>	
<b>Teacher Support</b>				
Classroom Supplies	\$ 6,340	\$ 6,340	\$ 5,970	24 FTE + 3.5 PCP + 4.2 FTE (SPED, Library, Tech Lab, Reading Specialist)
Field trips, classroom materials & support	14,482	985	9,124	\$26 /student for estimate of 557
PCP Sub- time to support teacher assessment of students	1,575	-	-	3.5 PCP x 2 days each.
Sub- time to support teacher assessment of students	10,800	5,115	14,950	Sub-time support is 2.0 days for 24 FTE at \$225/day
Assemblies	400	400	90	
	<b>\$ 33,597</b>	<b>\$ 12,840</b>	<b>\$ 30,134</b>	
<b>Tutoring and Academic Support</b>				
Community Volunteer Coordinator	\$ 13,357	\$ 3,296	\$ 13,357	19 hrs*\$19/hour*37weeks, SPS contract
Community Volunteer Personal Service Contract	3,840		3,840	Extra hours after contract is maxed out, 240 hours at \$16/hr
Instructional Support (Reading Specialist)	42,993	10,606	38,281	SPS Contract, .4 FTE, Letter of Intent signed
Tutoring/Academic Support	20,000	3,234	17,496	19 hrs and 17 hrs per week, 37 weeks at \$17.04/hr (17/18: 1,425 hours at \$15/hr)
SIPPS Curriculum	2,576	2,576		Approved purchase of CCC SIPPS curriculum at December mtg
Classroom Software	5,000	3,158	4,646	Learning A-Z (incl Raz Kids) and Splash Math
	<b>\$ 87,766</b>	<b>\$ 22,870</b>	<b>\$ 77,620</b>	
<b>Technology</b>				
Lab tech manager	\$ 21,681	\$ 6,238	\$ 19,607	SPS Contract, .35 FTE, Letter of Intent signed
Other tech equip/services	400	-	519	
	<b>\$ 22,081</b>	<b>\$ 6,238</b>	<b>\$ 20,126</b>	

<b>Bryant Elementary PTSA</b>	<b>18/19 Budget</b>	<b>18/19 Actual (As of 1/31/19)</b>	<b>17/18 Actual</b>	<b>Notes 18/19 Budget</b>
<b>Music Programs</b>				
Instrumental Music instruction (r.f.)	\$ 17,593	\$ 4,914	\$ 15,646	SPS Contract, .2 FTE, Letter of Intent signed
Instrument Maintenance	200	-	\$ 1,315	
Recorder Program (LinkUp)	2,100	918	402	\$10/student, 3rd & 4th together 210 students, we also have ~\$400 carryover
	<b>\$ 19,893</b>	<b>\$ 5,832</b>	<b>\$ 17,363</b>	
<b>Library</b>				
Library Materials	\$ 3,400	\$ 3,393	\$ 3,475	
Read-A-Thon Sponsorship	2,730	2,730	-	
Encyclopedia Britannica	-	-	655	Covered by SPS FY18/19
Summer Reading Program	100	-	104	
Writers Celebration	200	-	182	
Writers BBQ	150	-	189	
Global Reading Challenge	175	-	56	
	<b>\$ 6,755</b>	<b>\$ 6,123</b>	<b>\$ 4,661</b>	
<b>Science and Math</b>				
Science Fair Coordination	\$ 1,500	\$ -	\$ 1,500	Coodinator \$1k, Ann Marie \$500. Confirmed.
Science Fair Background Checks	300	338	100	
Science Fair Supplies	600	-	540	
4th grade math club	-	-	-	
Salmon in Schools Friends of the Fishery Donation	100	-	-	
Garden Shed	-	-	-	Approved spending in 17/18, purchase likely to happen in 18/19.
Learning Landscapes/Garden Buddies	400	155	80	
5th grade Enviromental Camp	7,000	7,000	7,000	
	<b>\$ 9,900</b>	<b>\$ 7,493</b>	<b>\$ 9,220</b>	
<b>Healthy Bodies</b>				
Physical Education Supplies	\$ 500	\$ -	\$ 524	
Counselor Supplies	700	-	-	
Patrol Equipment & Recognition	150	-	93	
Recess Playground Supervision	22,790	5,583	18,218	32.5 hrs/week at \$17.04/hr. Added 4 hrs/wk at Sept mtg
CPR training	400	-	800	
Emergency Preparedness	500	-	-	
Field Day	300	-	398	
Nursing/OTPT/SLP	150	-	21	
	<b>\$ 25,490</b>	<b>\$ 5,583</b>	<b>\$ 20,054</b>	
<b>World and Community</b>				
Family Aid Support	\$ 3,000	\$ 2,791	\$ 2,985	
Grade Level Community Building Grants	3,000	-	2,361	
Social Engagement	1,000	-	-	
Legislative Advocacy	500	-	93	
Bryant Forums	1,500	-	1,475	
Movie Licence	393	393	-	
IDEA Project	2,000	-	-	
BryCentennial	1,500	1,677	-	
Laser Pizza for Bryant Forums	-	-	-	
	<b>\$ 12,893</b>	<b>\$ 4,861</b>	<b>\$ 6,914</b>	

**Bryant Elementary PTSA**

	18/19 Budget	18/19 Actual (As of 1/31/19)	17/18 Actual	Notes 18/19 Budget
<b>Volunteerism</b>				
Volunteer Recognition	\$ 350	\$ -	\$ 400	
Departing Teacher/Staff Recognition	150	-	144	
	<b>\$ 500</b>	<b>\$ -</b>	<b>\$ 544</b>	

**Information and Communication**

Constant Contact Subscription	\$ 450	\$ -	\$ -	
School Phone Book	350	-	-	
	<b>\$ 800</b>	<b>\$ -</b>	<b>\$ -</b>	

**PTSA Business Expenses**

Licenses & Registrations	\$ 700	\$ 175	\$ 472	
Insurance	1,140	1,160	1,140	
Office Supplies/Po Box	200	74	172	
Software /QB/Website	500	-	473	
Bank Fees/NSF Charges/Credit card	800	21	401	Include credit card fees in the total fundraising amount for each activity.
Postage	50	-	166	
Accounting services	800	910	780	Tax return and 1099 filing
Check Supply	50	-	33	
Credit card software	708	177	1,198	GivingFuel \$59/month, reimburse Sara F
	<b>\$ 4,948</b>	<b>\$ 2,517</b>	<b>\$ 4,835</b>	

**Fin. Support & Discretionary Funds**

PTSA Discretionary Fund	\$ 250	\$ -	\$ -	
PTSA staff appreciation	500	427	323	
Supplies for Bryant (paper )	-	-	1,494	
Prior year expenses paid for in current year	3,150	3,150	-	
Unallocated	2,333	-	-	Waiting for refund check from the school district. Check will be \$8,494.
	<b>\$ 6,232</b>	<b>\$ 3,576</b>	<b>\$ 1,817</b>	

**TOTAL BUDGETED EXPENSE** \$ 251,555 \$ 78,605 \$ 214,960

Income	\$ 251,555	\$ 202,199	\$ 286,605
Expenses	\$ 251,555	\$ 78,605	\$ 214,960
Net	\$ -	\$ 123,594	\$ 71,645
SET ASIDE FOR (USE FROM) PTSA REQUIRED BUDGET RESERVE	\$ -	\$ -	\$ 22,000
Difference	\$ 0	\$ 123,594	\$ 49,645

***Bryant Elementary PTSA***

**Net Activity for Self-Supporting Programs and Restricted Funds**

	18/19 Budget	18/19 Actual (As of 1/31/19)	17/18 Actual	Notes 18/19 Budget
	Current Yr Activity			
	Fund Balance			
Fall 2018 Annual Campaign	\$ 158,360	\$ 158,360		
Auction	(17)	(17)		
Blast	-	-		
2019 5th grade (less \$7,000 sponsored by PTSA)	(23,821)	6,363		
2020 5th Grade	4,518	4,518		
2021 5th Grade	-	430		
2022 5th Grade	-	115		
PTSA Membership Payments	765	765		
Chess Club	8,818	18,038		
Choir	-	1,296		
Computer Replacement Fund	-	824		
Cyber Kids	-	1,923		
Drama/School Play	6,314	32,014		
Windermere/Families in Need	-	3,774		
Library Fundraising (fka Graphic Novels Club)	33,460	34,299.87		
Handbell	-	2,196		
HIP	(12)	397		
Library Author Visit Fund	-	8,621		
Library Materials Replacement	-	84		
Math Club	-	80		
Music LinkUp	-	405		
Playground Renovation	-	1,027		
Running Club	(58)	618		
Social Committee	333	509		
Walk to School	(587)	302		
	\$ 188,073	\$ 276,939		