

## Bryant Elementary PTSA: 2019/2020

|   | 19/20<br>Budget<br>Proposal | 19/20<br>Actual<br>(10/31/19) | 18/19 Actual      | Notes 2019/2020 Budget  |
|---|-----------------------------|-------------------------------|-------------------|---|
| <b>Sources of Cash</b>                                  |                             |                               |                   |   |
| Direct Donations (Pledge Drive) (Net)                   | \$ 179,000                  | \$ 180,263                    | \$ 155,460        | Projected Enrollment: 583<br>Represents annual campaign from 18/19 school year (raised October 2018-September 2019)                                   |
| Bryant Blast(net)                                       | 14,433                      | 14,433                        | 12,000            | Collected in May 2019   |
| Silent Auction  | 29,409                      | 29,409                        | 20,000            | Collected in March 2019   |
| Instrumental Music Donations (restricted)               | 8,000                       | 9,274                         | 8,500             | \$125/student and included a discount for uncollectible donations   |
| Scrip/Amazon/PCC (net)                                  | 2,500                       | 1,368                         | 3,179             | Based on prior year. Per Michelle Ireton, PCC now pays 1x/yr in June and she expects \$1,500.   |
| Spirit Wear & Yearbook                                  | -                           | -                             | 1,708             | Plan for Spirit Wear and Yearbook to net to zero  |
| Interest  | 150                         | 54                            | 154               | Treasurers to look into higher interest opportunities at BofA.  |
| Other Income ( non-Scrip rebates and other donations)   | 1,500                       | 1,033                         | 1,110             | Donations, Art Night  |
| School Supplies   | 28,150                      | 23,906                        | 986               | Ask \$50/student. Will consider a lower ask if carryover at end of year is larger than anticipated.   |
| Use of surplus  | -                           | -                             | -                 | Surplus is \$11k. Surplus represents extra cash in excess of the reserve of \$82,500  |
| Carry over funds from previous year                     | 53,441                      |                               | 58,139            | Will populate final number when current fiscal year is closed   |
| <b>Sources of Cash</b>                                  | <b>\$ 316,583</b>           | <b>\$ 259,740</b>             | <b>\$ 261,236</b> |   |
| <b>Uses of Cash</b>                                     |                             |                               |                   |   |
| <b>Arts and Culture</b>                                 |                             |                               |                   |   |
| Artists In Residence                                    | \$ 17,000                   | \$ -                          | \$ 17,000         | Maintaining \$17k but AIR will adjust time to allow for 0.25 hr of planning time per 1 hour of teaching. \$50/hr. PY 17/18 included additional hours. |
| AIR Supplies  | 700                         | 190                           | 700               | Based on continued funding. Confirmed request with art committee.   |
| Art Night   | 500                         | -                             | 253               | Continue  |
| Winterfest  | -                           | -                             | -                 | Event cancelled   |
| Book It   | 700                         | 675                           | 750               | Confirmed with Garfid to continue funding.  |
| Art Docent Supplies                                     | 1,000                       | -                             | 385               | Art Docent program may be reworked next year, but budget will be \$1k.  |
| Reflections Art Exhibit                                 | 50                          | -                             | -                 | Change to \$50 based on past two years with \$0.  |
|   | <b>\$ 19,950</b>            | <b>\$ 865</b>                 | <b>\$ 19,088</b>  |   |
| <b>Teacher Support</b>                                  |                             |                               |                   |   |
| Classroom Supplies                                      | \$ 6,240                    | \$ 7,033                      | \$ 6,340          | 24 FTE + 3 PCP + 4.2 FTE (SPED, Library, Tech Lab, Reading Specialist)  |
| Field trips, classroom materials & support              | 12,396                      | 3,406                         | 9,796             | \$22 /student for estimate of 563.  |
| PCP Sub- time to support teacher assessment of students | 1,350                       | -                             | -                 | 3.0 PCP x 2 days each, \$225/day  |
| Sub- time to support teacher assessment of students     | 13,050                      | 4,037                         | 8,858             | Sub-time support is 2.0 days for 24 FTE at \$225/day  |
| Assemblies  | 400                         | -                             | 400               | Continue this funding   |
|   | <b>\$ 34,026</b>            | <b>\$ 14,476</b>              | <b>\$ 25,394</b>  |   |
| <b>Tutoring and Academic Support</b>                    |                             |                               |                   |   |
| Community Volunteer Coordinator                         | \$ 10,936                   | \$ 3,199                      | \$ 11,695         | 17 hrs/week, \$17.87/hour, 36weeks, through the SPS contract.   |
| Community Volunteer Personal Service Contract           | -                           | -                             | 3,840             | Decided not to fun extra hours after the SPS contract is maxed out. Has been 240 hours at \$16/hr.  |
| Instructional Support                                   | 64,403                      | 8,562                         | 40,993            | 0.5 FTE, Represents new rate and cost of benefits.  |
| Tutoring/Academic Support                               | 21,648                      | 3,151                         | 14,180            | 17 hrs/week, 2 or 3 people, 36 weeks at \$17.70/hr  |
| SIPPS Curriculum  | -                           | -                             | 2,576             | One time purchase in 2018   |
| Classroom Supplies Bulk Purchase                        | 28,072                      | 19,934                        | -                 | Per School Supplies team  |
| Classroom Software                                      | 3,500                       | 3,308                         | 3,158             | Learning A-Z (incl Raz Kids)  |
|   | <b>\$ 128,559</b>           | <b>\$ 38,155</b>              | <b>\$ 76,442</b>  |   |
| <b>Technology</b>                                       |                             |                               |                   |   |
| Lab tech manager  | \$ 26,230                   | \$ 6,751                      | \$ 20,681         | SPS Contract, maintaining 0.35 FTE, represents new rate & cost of benefits  |
| Other tech equip/services                               | 400                         | 130                           | 95                |   |
|   | <b>\$ 26,630</b>            | <b>\$ 6,881</b>               | <b>\$ 20,776</b>  |   |
| <b>Music Programs</b>                                   |                             |                               |                   |   |
| Instrumental Music instruction (r.f.)                   | \$ 17,749                   | \$ 4,631                      | \$ 17,593         | SPS Contract, 0.2 FTE, represents new rate  |
| Music Supplies  | 400                         | -                             | 400               | This is in addition to the \$100 that the music teacher receives for PCP (Classroom supplies line).   |
| Instrument Maintenance                                  | 455                         | -                             | -                 | Piano tuning and mallet instruments.  |
| Recorder Program (LinkUp)                               | 860                         | 629                           | 513               | \$10/student, 3rd grade projects 86 students.   |
|   | <b>\$ 19,464</b>            | <b>\$ 5,260</b>               | <b>\$ 18,506</b>  |   |
| <b>Library</b>  |                             |                               |                   |   |
| Library Materials                                       | \$ 101                      | \$ -                          | \$ 3,400          | No library funding due to success of Read-A-Thon  |
| Read-A-Thon Sponsorship                                 | 2,815                       | -                             | 2,730             | PTSA sponsorship for annual Read-A-Thon. \$5/student  |
| Summer Reading Program                                  | -                           | -                             | 9                 |   |
| Writers Celebration                                     | -                           | -                             | 97                |   |
| Writers BBQ   | -                           | -                             | -                 |   |
| Global Reading Challenge                                | -                           | -                             | 85                |   |
|   | <b>\$ 2,916</b>             | <b>\$ -</b>                   | <b>\$ 6,321</b>   |   |
| <b>Science and Math</b>                                 |                             |                               |                   |   |
| Science Fair Coordination                               | \$ 1,500                    | \$ -                          | \$ 1,500          | Coordinator \$1k, Ann Marie \$500.  |
| Science Fair Background Checks                          | 350                         | 84                            | 338               | Increased \$50 based on activity from current year.   |
| Science Fair Supplies                                   | 600                         | -                             | 467               |   |
| Salmon in Schools Friends of the Fishery Donation       | 100                         | -                             | -                 |   |
| Learning Landscapes/Garden Buddies                      | 200                         | -                             | 279               | Decreased based on past activity  |
| 5th grade Environmental Camp                            | 7,000                       | -                             | 3,205             |   |
|   | <b>\$ 9,750</b>             | <b>\$ 84</b>                  | <b>\$ 5,789</b>   |   |

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| <b>Healthy Bodies</b>                        |                             |                               |              |  |
| Physical Education Supplies                  | \$ 700                      | \$ 220                        | \$ 500       |  |
| Counselor Supplies                           | -                           |                               | \$ 700       |  |
| Patrol Equipment & Recognition               | 150                         |                               | -            |  |
| Recess Playground Supervision                | 23,258                      | 6,587                         | 15,914       | 2-3 staff, 36.5 hrs/week at \$17.70/hr. 36 wks max   |
| CPR training                                 | 600                         |                               | 200          | Training is moving to biannual event. Cost will vary each year depending on who needs certification. |
| Emergency Preparedness                       | 300                         | 9                             | -            |  |
| Field Day                                    | 400                         |                               | 623          | Increased to \$400 to cover additional expenses for teacher support.                                 |
| Nursing/OTPT/SLP                             | 150                         |                               | -            |  |
|  | \$ 25,558                   | \$ 6,816                      | \$ 17,937    |  |
| <b>World and Community</b>                   |                             |                               |              |  |
| Family Aid Support                           | \$ 3,500                    |                               | \$ 3,000     | Need has increased.  |
| Grade Level Community Building Grants        | 3,000                       |                               | 1,386        | Confirmed to keep.   |
| Social Engagement                            | 2,000                       | 892                           | 341          | Confirmed to keep.   |
| Legislative Advocacy                         | 500                         |                               | 29           | Confirmed to keep.   |
| Bryant Forums                                | 1,500                       | 250                           | 450          | Confirmed to keep.   |
| Movie Licence                                | 400                         | 417                           | 393          | Keep - moved it out of 5th grade fundraising so other groups can use the license.                    |
| IDEA Project                                 | -                           |                               | 2,000        | One time event for now   |
| BryCentennial                                | -                           |                               | 1,677        | One time event   |
| Volunteer Recognition                        | 350                         |                               | 304          |  |
| Departing Teacher/Staff Recognition          | 150                         |                               | -            |  |
| PTSA Discretionary Fund                      | 311                         |                               | 156          | Eliminated line item - will use unallocated funds for discretionary needs.                           |
| PTSA staff appreciation                      | 500                         | 1,242                         | 427          |  |
|  | \$ 12,211                   | \$ 2,801                      | \$ 10,162    |  |
| <b>Information and Communication</b>         |                             |                               |              |  |
| Constant Contact Subscription                | \$ 450                      | \$ -                          | \$ 1,123     |  |
| School Phone Book                            | 350                         |                               | -            |  |
|  | \$ 800                      | \$ -                          | \$ 1,123     |  |
| <b>PTSA Business Expenses</b>                |                             |                               |              |  |
| Licenses & Registrations                     | \$ 400                      | \$ 193                        | \$ 175       | Gambling, Charitable Ora, Annual Sec of St filina, Seattle renewal                                   |
| Insurance                                    | 1,200                       | 660                           | 1,160        |  |
| Office Supplies/Po Box                       | 200                         | 93                            | 478          |  |
| Software /QB/Website                         | 1,900                       | 1,840                         | -            |  |
| Bank Fees/NSF Charges/Credit card            | 100                         | 56                            | 30           | Including credit card fees in the total fundraising amount for each activity.                        |
| Postage                                      | 100                         |                               | 126          |  |
| Accounting services                          | 900                         |                               | 910          | Tax return and 1099 filing   |
| Check Supply                                 | 50                          | 23                            | 50           |  |
| Credit card software                         | 708                         |                               | 177          | GivingFuel \$59/month  |
|  | \$ 5,556                    | \$ 2,865                      | \$ 3,106     |  |
| <b>Unallocated Expense</b>                   |                             |                               |              |  |
| Prior year expenses paid for in current year | \$ 10,000                   | \$ 4,742                      | \$ 3,150     | Late reimbursement requests, some were for field trips' bus fees.                                    |
| Unallocated                                  | 4,138                       |                               | -            | Decreasing to \$6k in order to manage costs and School Supplies ask.                                 |
|  | \$ 14,138                   | \$ 4,742                      | \$ 3,150     |  |
| <b>TOTAL BUDGETED EXPENSE</b>                | \$ 299,560                  | \$ 82,944                     | \$ 207,795   |  |

|   |            |            |            |
|---|------------|------------|------------|
| <b>Income</b>                                     | \$ 316,583 | \$ 259,740 | \$ 261,236 |
| <b>Expenses</b>                                   | \$ 299,560 | \$ 82,944  | \$ 207,795 |
| <b>Net</b>  | \$ 17,023  | \$ 176,796 | \$ 53,441  |
| <b>SET ASIDE FOR PTSA REQUIRED BUDGET RESERVE</b> | \$ 17,023  | \$ -       | \$ -       |
| <b>Difference</b>                                 | \$ -       | \$ 176,796 | \$ 53,441  |

To be discussed in the fall:  
Additional tutor (ms marshall)  
New rain boots for 5th grade  
Increased per student classroom funding  
Curriculum for instructional support specialist

| Net Activity for Self-Supporting Programs and Restricted Funds | Current Yr Activity | Fund Balance | Fund R/E (6/30/19 BS) |
|--|---------------------|--------------|-----------------------|
| Fall 2019 Annual Campaign                                      | \$ 170,314          | \$ 170,314   | \$ -                  |
| Auction  | -                   | -            | -                     |
| Blast  | (65)                | (65)         | -                     |
| 2020 5th Grade (less \$7,000 sponsored by PTSA)                | (24,629)            | 2,956        | 27,585                |
| 2021 5th Grade   | 2,901               | 3,331        | 430                   |
| 2022 5th Grade   | -                   | 115          | 115                   |
| Chess Club   | 10,062              | 21,885       | 11,823                |
| Choir  | -                   | 1,296        | 1,296                 |
| Computer Replacement Fund                                      | -                   | 824          | 824                   |
| Cyber Kids   | -                   | 1,923        | 1,923                 |
| Drama/School Play  | 3,212               | 27,842       | 24,630                |
| Windemere/Families in Need                                     | (1,204)             | 2,570        | 3,774                 |
| Library Fundraising  | (3,412)             | 13,989       | 17,402                |
| Handbell   | -                   | 2,196        | 2,196                 |
| HIP  | 590                 | 948          | 359                   |
| Library Author Visit Fund                                      | -                   | 7,421        | 7,421                 |
| Library Materials Replacement                                  | -                   | 84           | 84                    |
| Math Club  | -                   | 80           | 80                    |
| Playground Renovation  | -                   | 1,027        | 1,027                 |
| Running Club   | (45)                | 573          | 618                   |
| Social Committee   | -                   | 394          | 394                   |
| Walk to School   | (159)               | 220          | 379                   |
|  | \$ 157,564          | \$ 259,923   | \$ 102,359            |

## *Bryant Elementary PTSA Cash Schedule*

|   | Jan 31 2020  | Dec 31 2019  | Nov 30 2019  | Oct 31 2019  | Sept 30 2019 | August 31 2019 | June 30 2019 | June 30 2018 |
|---|--------------|--------------|--------------|--------------|--------------|----------------|--------------|--------------|
| Bank balances:  |              |              |              |              |              |                |              |              |
| Bank of America Checking  | \$ 52,377    | \$ 101,676   | \$ 93,100    | \$ 79,953    | \$ 91,315    | \$ 150,721     | \$ 55,477    | \$ 264,773   |
| Bank of America Savings   | \$ 268,490   | \$ 268,483   | \$ 268,476   | \$ 268,470   | \$ 268,463   | 268,459        | 368,442      | 12,125       |
| Bank of America Sweep   | \$ 206,527   | \$ 200,740   | \$ 194,692   | \$ 191,360   | \$ 62,518    | 15,538         | 4,869        | 21,004       |
| Total Cash in Bank  | \$ 527,394   | \$ 570,899   | \$ 556,268   | \$ 539,782   | \$ 422,295   | \$ 434,717     | \$ 428,789   | \$ 376,541   |
| Difference due to timing of uncleared items                         | \$ -         | \$ 763       | \$ (181)     | \$ -         | \$ -         | (14,992)       | (9,063)      | (7,542)      |
| Per Quickbooks  | \$ 527,394   | \$ 571,661   | \$ 556,087   | \$ 539,782   | \$ 422,295   | \$ 419,725     | \$ 419,725   | \$ 368,998   |
| Breakout of balances:   |              |              |              |              |              |                |              |              |
| 2019-2020 Estimated expenses remaining                              | \$ 216,616   | \$ 259,735   | \$ 260,832   | \$ 261,480   | \$ 269,750   | \$ 299,546     | \$ -         | \$ -         |
| (2019-2020 Cash still expected to receive - including PY carryover) | \$ (56,843)  | \$ (58,357)  | \$ (61,192)  | \$ (67,021)  | \$ (61,767)  | (85,138)       | -            | -            |
| Next Year Funds raised  | \$ 173,214   | \$ 169,791   | \$ 159,415   | \$ 139,777   |              | -              | 218,978      | 151,904      |
| Budget Reserve (1/3 of \$250k annual budget)                        | \$ 82,500    | \$ 82,500    | \$ 82,500    | \$ 82,500    | \$ 82,500    | 82,500         | 82,500       | 82,500       |
| Restricted funds held for Clubs                                     | \$ 259,923   | \$ 252,760   | \$ 244,159   | \$ 227,089   | \$ 102,359   | 102,359        | 103,001      | 87,933       |
| Surplus   | \$ (148,017) | \$ (134,767) | \$ (129,627) | \$ (104,044) | \$ 29,454    | 20,458         | 15,246       | 46,660       |
|   | \$ 527,394   | \$ 571,661   | \$ 556,087   | \$ 539,782   | \$ 422,295   | \$ 419,725     | \$ 419,725   | \$ 368,998   |