**Bryant PTSA meeting minutes**

**November 14, 2023**

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| **Time** | **Item** | **Owner** |
| 7:10 | **Welcome to November’s General Membership Meeting!**   * Run through agenda * September Minutes Approved (moved Anna, David seconded, motion passed) * Land Acknowledgement * Native American Heritage Month, Anti-Racist Commitment (Kristen Whipple, teacher’s rep)   + (Treasurer and Secretary to switch the next equity moment 🡪 see updated list below\*\*) | Mary S./Carrie |
| 7:20 | **Partner Updates**   * Carrie and Mary met with the Building Leadership Team (BLT)   + Inclement weather plan – snow day, two-hour delay and will jump in, following day, online classes   + BLT requested Annual Campaign to follow up with numbers on the board and an update on the free recess     - Schedule is set for free recess     - Need to have teachers let the kids know about when it’s coming\*\*     - Michael emailed Amy regarding free recess, follow up     - (More updates on Annual Campaign below)   + Mr. B used to do weekly updates, no longer because no assistant principal   + Also the Assistant Principal is the one that coordinates accommodations     - Elizabeth Geist has been designated a 504 coordinator along with Diego, but families with 504 haven’t had the coordinator reach out     - OT has also left and no replacement yet     - Need communication to families about status of accommodations     - Also communication about AP position     - Mary to speak with BLT regarding communication\*\*   + Boo Bash – kudos for coordinators from the BLT   + Asked for PTSA’s help on updating the Parent Handbook\*\*     - Next steps? * No Laser updates * Teacher updates   + Creative Advantage – SPS art plan, expanded to 89 schools, plan is to have art in every school, Bryant will get Creative Advantage this year including funding   + Need toilet paper and paper towel rolls currently for art 🡪 if any needs, Ms. Kristen to speak with Marika (art room parent) to spread the word   + Multicultural Night is December 8 ($900 budgeted)     - currently slated for December 8, but falls on the first night of Hanukkah (*at the meeting, it was stated that 12/8 is the first night of Hanukkah, but it’s actually from 12/7 through 12/15 this year, so Multicultural Night would fall on the second night of Hanukkah*) so may need to get a new date 🡪 need to connect Laura with Mr. McWashington and Amy and need to arrive at a date that works for all of them\*\*     - **UPDATE: this event has been rescheduled to January 26, 2024**   + Best way to communicate with families? 🡪 through teachers, less through Talking Points, sometimes through room parents | Mary S. |
| 7:52 | **Annual Campaign (“Manual Champagne”) Results**   * Felt like a slower and more difficult activation versus last year, started on Curriculum Night and had momentum * Had to hit people harder and with more urgency, spikes corresponding with engagement 🡪 marketing worked, but also don’t want to harass and annoy * However, in the end, 97% participation, 103% of the goal, will have some additional matching and off-platform direct donations 🡪 very successful despite raised target! * Will debrief and come up with new strategies\*\*   + Warm start versus cold start   + Timing 🡪 push up earlier, use Curriculum Night as the launchpad? No October disruption     - Challenge due to Islandwood     - Good to have it mid-October because it leads into Halloween and gets everyone excited   + Recess means a lot to younger kids, older kids did not care, would prefer pizza party or other incentives 🡪 added incentives * Target is 90% of the spend and will likely increase target * This year, did not raise the individual ask, fewer people donated, but the amount per person was higher this year * Matching this year was lower percentage-wise this year * Roll school supplies into the annual campaign ask? | Michael/Matt |
| 7:56 | **Treasury Updates:**   * See budget slide below * Giving fuel reports – gross receipts, not net receipts because of the credit card fees, so need to use 97% multiplier (roughly 3% charged at the end of the year) | David |
| 8:05 | **Advocacy Committee Update**   * All Together for Seattle Schools – advocacy group   + SPS is good at obscuring facts that there’s no money and create infighting   + SPS wanted to hold off on closing schools until the state budget had passed   + Focus attention on state budget and advocate for better funding * Election results – not final yet, but Liza Rankin, Lisa Rivera Smith both won (incumbents), Evan Briggs (NE Seattle parent) is ahead, Gina Topp won | Mary S. |
| 8:08 | **Membership**   * Discussion regarding multilingual families where caregivers do not speak English well   + resources for families? Bryant does have the information for families, get standard things translated? May be cost prohibitive, but would be good to know who the families are to determine needs.   + Mary F. will reach out to the multilingual teacher – Pauline Pfhol to begin gathering information\*\* * Directory is pretty much done, put it on the website behind a password protected wall (PW on the bottom of every Weekly)   + No paper copies, just the online copy | Mary F. |
| 8:13 | **New Business**   * **Families in Need (FIN)**   + Budgeted for 7 students, but increased to 13 🡪 seeking board direction to use unallocated funds to maintain benefits   + 12 families requested grocery gift cards (typically $150 gift cards)   + Working with Diego, social worker, who communicates with the families   + Other issues come up throughout the year, school receives funds through Right Now Needs fund, which has been previously used for gift cards and the school would purchase 🡪 shouldn’t be used for gift cards but rather saved for unforeseen needs like unexpected medical or housing expenditures   + Potentially three options:     - Option A: maintain budget $5250 and reduce benefit/student     - **Option B: increase budget ($3k PTSA unallocated [currently $5k in the PTSA budget] + $1716 Alliance emergency fund) to maintain benefit/student**     - Option C: increase budget ($4k PTSA unallocated) to maintain benefit/student and preserve emergency fund   + Also potentially lunch funding – Diego will speak with Tina, the lunch staffer, to coordinate any     - Running a deficit because families in need put     - Nina will put lunch support on FIN page   + David motioned for Option B, Mary F. seconded, motion passed     - For budget commitee, consider increasing budget to not rely on emergency funds from alliance for schools for gift cards * Spirit Wear   + Have received and will distribute this week | Carrie/Nina Mettler |
| 8:23 | **Adjourn** |  |

**Action Items:**

* Treasurer and Secretary to switch the next equity moment 🡪 Secretary up next
* Annual Campaign to update BLT on numbers on the cafeteria white board and free recess scheduling (Michael emailed Amy during the meeting regarding free recess)
* Mary to speak with BLT regarding communicating with impacted families regarding accommodations, including updated points of contact and updates on staff turnover including the status of the Assistant Principal position
* Coordinate with BLT on updating the Parent Handbook (who’s on point?)
* Annual Campaign to debrief and communicate potential strategies for next year
* Mary F. will reach out to the multilingual teacher – Pauline Pfhol to begin gathering information regarding identification of and resources for students with caregivers who are not fluent English speakers



\*\*Updated 11/14/2023

