

Bryant Elementary PTSA
Treasurers' Report: October Highlights
Presented at 11/13/18 PTSA Board Meeting

- Annual Campaign: Current year annual campaign wrapped up with fabulous 92% participation and donations of ~\$179k. Total collected as of 11/13 is \$133k. The remaining balance will be collected through recurring payments (\$1,700/month), employee deductions (\$6,700) and employer matching contributions (\$30k). Fees related to credit card charges total \$3k. Prior year annual campaign wrapped up with \$155k collected.
- School supplies: Paid supply invoice and sent \$4k to local elementary school. Remaining balance for spending later in the year is \$6,500.
- Insurance policy has been renewed for the year starting 12/1/18.
- Tax form 990 has been completed by an independent firm and filed with the IRS.
- GivingFuel platform - We are now using the platform to collect school play payments.
- Bank fees in total for the year through 10/31 is ~\$4,100. The various fundraising campaigns and events have this expense built into their budgets.

Bryant Elementary PTSA Cash Schedule

As of 10/31/18

Bank balances:

Bank of America Checking	\$	267,571
Bank of America Savings		12,127
Bank of America Sweep		123,829
Home Street (6/30/18)		78,639
Total Cash in Bank	\$	482,165
Difference due to timing of uncleared items		(10,689)
Per Quickbooks	\$	471,477

Breakout of balances:

2018-2019 Estimated expenses remaining	\$	228,640
(2018-2019 Cash still expected to receive)		(85,178)
2019-2020 Annual Campaign (Next year)		122,760
Budget Reserve (1/3 of \$250k annual budget)		82,500
Reserve held for clubs & PTSA Dues pass through		80,380
Surplus		42,375
	\$	471,477

Bryant Elementary PTSA	18/19 Budget	18/19 Actual (As of 10/31/18)	17/18 Actual	Notes 18/19 Budget
Sources of Cash				
Direct Donations (Pledge Drive) (Net)	\$ 155,460	\$ 155,460	\$ 161,063	Represents annual campaign from 17/18 school year
Bryant Blast(net)	12,000	-	13,622	
Auction	20,000	(17)	32,954	
Instrumental Music Donations (restricted)	10,000	-	7,900	Increased per student donation to \$125 and included a discount for uncollectible donations
Scrip/Amazon/PCC (net)	2,500	388	2,589	
Income from school activities (net)	-	5,769	2,344	Spirit wear
Interest	150	10	194	
Other Income (non-Scrip rebates,CFD and other donations)	1,800	178	1,460	
School Supplies	-	6,509	-	\$4,000 donated in October. Credit Card Processing Fees \$430.
Carry over funds from previous year	48,415	(3,150)	64,479	Adjusted to cover 17/18 costs paid in FY2018
Sources of Cash	\$ 250,325	\$ 165,147	\$ 286,605	
Uses of Cash				
Arts and Culture				
Art Enrichment - Classroom (Visual Arts, Ceramics, Drama, Art Supplies)	\$ 17,000	\$ -	\$ 19,991	
Art Night	500	-	386	
Winterfest	50	-	-	
Book It	725	-	607	
Art Docent Supplies	1,175	-	687	
Reflections Art Exhibit	150	-	-	
Music Supplies	400	-	-	
	\$ 20,000	\$ -	\$ 21,671	
Teacher Support				
Classroom Supplies	\$ 6,340	\$ 6,340	\$ 5,970	24 FTE + 3.5 PCP + 4.2 FTE (SPED, Library, Tech Lab, Reading Specialist)
Field trips, classroom materials & support	14,482	755	9,124	\$26 /student for estimate of 557
PCP Sub- time to support teacher assessment of students	1,575	-	-	3.5 PCP x 2 days each.
Sub- time to support teacher assessment of students	10,800	-	14,950	Sub-time support is 2.0 days for 24 FTE at \$225/day
Assemblies	350	-	90	
	\$ 33,547	\$ 7,095	\$ 30,134	
Tutoring and Academic Support				
Community Volunteer Coordinator	\$ 13,357	\$ -	\$ 13,357	19 hrs*\$19/hour*37weeks, SPS contract
Community Volunteer Personal Service Contract	3,840	-	3,840	Extra hours after contract is maxed out, 240 hours at \$16/hr
Instructional Support (Reading Specialist)	42,993	-	38,281	SPS Contract, .4 FTE, Letter of Intent signed
Tutoring/Academic Support	20,000	-	17,496	Per Amy Shanafelt 18/19: 19 hrs and 17 hrs per week, 37 weeks at \$17.04/hr (17/18: 1,425 hours at \$15/hr)
Classroom Software	5,000	3,158	4,646	Learning A-Z (incl Raz Kids) and Splash Math
	\$ 85,190	\$ 3,158	\$ 77,620	
Technology				
Lab tech manager	\$ 21,681	\$ -	\$ 19,607	SPS Contract, .35 FTE, Letter of Intent signed
Other tech equip/services	400	-	519	
	\$ 22,081	\$ -	\$ 20,126	
Music Programs				
Instrumental Music instruction (r.f.)	\$ 17,593	\$ -	\$ 15,646	SPS Contract, .2 FTE, Letter of Intent signed
Instrument Maintenance	200	-	1,315	
Recorder Program (LinkUp)	2,100	-	402	\$10 per student, 3rd and 4th together 210 students, we also have ~\$400 carryover from current year
	\$ 19,893	\$ -	\$ 17,363	

Bryant Elementary PTSA

	18/19 Budget	18/19 Actual (As of 10/31/18)	17/18 Actual	Notes 18/19 Budget
Library				
Library Materials	\$ 3,400	\$ 1,426	\$ 3,475	
Encyclopedia Britannica	-	-	655	Covered by SPS FY18/19
Summer Reading Program	100	-	104	
Writers Celebration	200	-	182	
Writers BBQ	150	-	189	
Global Reading Challenge	175	-	56	
	\$ 4,025	\$ 1,426	\$ 4,661	
Science and Math				
Science Fair Coordination	\$ 1,500	\$ -	\$ 1,500	Coodinator \$1k, Ann Marie \$500. Confirmed.
Science Fair Background Checks	300	-	100	
Science Fair Supplies	600	-	540	
4th grade math club	-	-	-	
Salmon in Schools Friends of the Fishery Donation	100	-	-	
Garden Shed	2,500	-	-	Approved spending in 17/18, purchase likely to happen in 18/19.
Learning Landscapes/Garden Buddies	400	-	80	
5th grade Enviromental Camp	7,000	7,000	7,000	
	\$ 12,400	\$ 7,000	\$ 9,220	
Healthy Bodies				
Physical Education Supplies	\$ 500	\$ -	\$ 524	
Patrol Equipment & Recognition	150	-	93	
Recess Playground Supervision	22,790	-	18,218	32.5 hrs/week at \$17.04/hr. Added 4 hrs/wk at Sept mtg
CPR training	400	-	800	
Emergency Preparedness	500	-	-	
Field Day	300	-	398	
Nursing/OTPT/SLP	150	-	21	
	\$ 24,790	\$ -	\$ 20,054	
World and Community				
Family Aid Support	\$ 3,000	\$ -	\$ 2,985	
Grade Level Community Building Grants	3,000	-	2,361	
Social Engagement	1,000	-	-	
Legislative Advocacy	500	-	93	
Bryant Forums	1,500	-	1,475	
Movie Licence	393	393	-	
Laser Pizza for Bryant Forums	-	-	-	
	\$ 9,393	\$ 393	\$ 6,914	
Volunteerism				
Volunteer Recognition	\$ 350	\$ -	\$ 400	
Departing Teacher/Staff Recognition	150	-	144	
	\$ 500	\$ -	\$ 544	
Information and Communication				
Constant Contact Subscription	\$ 450	\$ -	\$ -	
School Phone Book	350	-	-	
	\$ 800	\$ -	\$ -	

Bryant Elementary PTSA

	18/19 Budget	18/19 Actual (As of 10/31/18)	17/18 Actual	Notes 18/19 Budget
PTSA Business Expenses				
Licenses & Registrations	\$ 700	\$ 65	\$ 472	
Insurance	1,140	1,160	1,140	
Office Supplies/Po Box	200	74	172	
Software /QB/Website	500	-	473	
Bank Fees/NSF Charges/Credit card	800	12	401	Include credit card fees in the total fundraising amount for each activity.
Postage	50	-	166	
Accounting services (tax return)	800	875	780	
Check Supply	50	-	33	
Credit card software	708	-	1,198	GivingFuel \$59/month, reimburse Sara F
	\$ 4,948	\$ 2,186	\$ 4,835	

Fin. Support & Discretionary Funds

PTSA Discretionary Fund	\$ 250	\$ -	\$ -	
PTSA staff appreciation	500	427	323	
Supplies for Bryant (paper)	-	-	1,494	
Unallocated	12,008	-	-	
	\$ 12,758	\$ 427	\$ 1,817	

TOTAL BUDGETED EXPENSE \$ 250,325 \$ 21,685 \$ 214,960

Income	\$ 250,325	\$ 165,147	\$ 286,605
Expenses	\$ 250,325	\$ 21,685	\$ 214,960
Net	\$ -	\$ 143,462	\$ 71,645
SET ASIDE FOR (USE FROM) PTSA REQUIRED BUDGET RESERVE	\$ -	\$ -	\$ 22,000
Difference	\$ 0	\$ 143,462	\$ 49,645

Net Activity for Self-Supporting Programs and Restricted Funds

	Current Yr Activity	Fund Balance
Fall 2018 Annual Campaign	\$ 122,760	\$ 122,760
2019 5th grade (less \$7,000 sponsored by PTSA)	(23,763)	6,421
2020 5th Grade	2,791	2,791
2021 5th Grade	-	430
2022 5th Grade	-	115
PTSA Membership Payments	707	707
Chess Club	13,033	22,253
Choir	-	1,296
Computer Replacement Fund	-	824
Cyber Kids	-	1,923
Drama/School Play	-	25,700
Families in Need	(2,766)	1,007
Graphic Novels Club	1,848	2,688
Handbell	-	2,196
HIP	-	409
Library Author Visit Fund	-	8,621
Library Materials Replacement	-	84
Math Club	-	80
Music LinkUp	-	405
Playground Renovation	-	1,027
Running Club	(58)	618
Social Committee	-	176
Walk to School	(279)	611

Bryant Elementary PTSA

	18/19 Budget	18/19 Actual (As of 10/31/18)	17/18 Actual	Notes 18/19 Budget
	\$ 114,273	\$ 203,139		