

Bryant Elementary PTSA
Treasurers' Report: November Highlights
Presented at 12/10/18 PTSA Board Meeting

- Annual Campaign: Total amount pledged for the campaign is ~\$179k. Total collected as of 11/30 is \$147k. The remaining balance will be collected through recurring payments (\$1,700/month), employee deductions (\$6,700) and employer matching contributions (\$30k). Fees related to credit card charges total \$3k. Prior year annual campaign wrapped up with \$155k collected and we are using those funds in the current fiscal year.
- Bank fees in total for the year through 11/30 is ~\$4,100. The various fundraising campaigns and events have this expense built into their budgets.
- The PTSA is acting as a fiscal sponsor for the Read-A-Thon. We set up a PayPal account to manage the funds collected. Balance will be transferred to our BofA account.
- The Board approved the use of unallocated funds for the following:
 - (This is a budget line to cover unexpected costs during the year)
 - \$2,300 Additional recess supervision
 - \$2,000 IDEA Project
 - \$1,500 BryCentennial
 - \$1,000 Social Engagement
 - \$700 Counselor Supplies
 - \$50 Assembly budget
 - \$5/students who submit form for Read-A-Thon (total amount to be determined)

Bryant Elementary PTSA Cash Schedule

As of 11/30/18

Bank balances:

Bank of America Checking	\$	405,867
Bank of America Savings		12,126
Bank of America Sweep		7,517
Home Street (9/30/18)		78,678
Total Cash in Bank	\$	504,188
Difference due to timing of uncleared items		(7,915)
Per Quickbooks	\$	496,273

Breakout of balances:

2018-2019 Estimated expenses remaining	\$	225,969
(2018-2019 Cash still expected to receive)		(79,263)
2019-2020 Annual Campaign (Next year)		147,398
Budget Reserve (1/3 of \$250k annual budget)		82,500
Reserve held for clubs & PTSA Dues pass through		78,676
Surplus		40,993
	\$	496,273

Bryant Elementary PTSA

	18/19 Budget	18/19 Actual (As of 11/30/18)	17/18 Actual	Notes 18/19 Budget
Sources of Cash				
Direct Donations (Pledge Drive) (Net)	\$ 155,460	\$ 155,460	\$ 161,063	Represents annual campaign from 17/18 school year
Bryant Blast(net)	12,000	-	13,622	
Auction	20,000	(17)	32,954	
Instrumental Music Donations (restricted)	10,000	4,000	7,900	Increased per student donation to \$125 and included a discount for uncollectible donations
Scrip/Amazon/PCC (net)	2,500	393	2,589	
Income from school activities (net)	-	5,769	2,344	Spirit wear
Interest	150	13	194	
Other Income (non-Scrip rebates,CFD and other donations)	1,800	178	1,460	
School Supplies	-	6,496	-	\$4,000 donated in October. Credit Card Processing Fees \$430.
Carry over funds from previous year	49,645		64,479	
Sources of Cash	\$ 251,555	\$ 172,292	\$ 286,605	
Uses of Cash				
Arts and Culture				
Art Enrichment - Classroom (Visual Arts, Ceramics, Drama, Art Supplies)	\$ 17,000	\$ -	\$ 19,991	
Art Night	500	-	386	
Winterfest	50	-	-	
Book It	725	-	607	
Art Docent Supplies	1,175	-	687	
Reflections Art Exhibit	150	-	-	
Music Supplies	400	-	-	
	\$ 20,000	\$ -	\$ 21,671	
Teacher Support				
Classroom Supplies	\$ 6,340	\$ 6,340	\$ 5,970	24 FTE + 3.5 PCP + 4.2 FTE (SPED, Library, Tech Lab, Reading Specialist)
Field trips, classroom materials & support	14,482	755	9,124	\$26 /student for estimate of 557
PCP Sub- time to support teacher assessment of students	1,575	-	-	3.5 PCP x 2 days each.
Sub- time to support teacher assessment of students	10,800	-	14,950	Sub-time support is 2.0 days for 24 FTE at \$225/day
Assemblies	400	-	90	
	\$ 33,597	\$ 7,095	\$ 30,134	
Tutoring and Academic Support				
Community Volunteer Coordinator	\$ 13,357	\$ -	\$ 13,357	19 hrs*\$19/hour*37weeks, SPS contract
Community Volunteer Personal Service Contract	3,840	-	3,840	Extra hours after contract is maxed out, 240 hours at \$16/hr
Instructional Support (Reading Specialist)	42,993	-	38,281	SPS Contract, 4 FTE, Letter of Intent signed
Tutoring/Academic Support	20,000	-	17,496	Per Amy Shanafelt 18/19: 19 hrs and 17 hrs per week, 37 weeks at \$17.04/hr (17/18: 1,425 hours at \$15/hr)
Classroom Software	5,000	3,158	4,646	Learning A-Z (incl Raz Kids) and Splash Math
	\$ 85,190	\$ 3,158	\$ 77,620	
Technology				
Lab tech manager	\$ 21,681	\$ -	\$ 19,607	SPS Contract, .35 FTE, Letter of Intent signed
Other tech equip/services	400	-	519	
	\$ 22,081	\$ -	\$ 20,126	
Music Programs				
Instrumental Music instruction (r.f.)	\$ 17,593	\$ -	\$ 15,646	SPS Contract, 2 FTE, Letter of Intent signed
Instrument Maintenance	200	-	1,315	
Recorder Program (LinkUp)	2,100	618	402	\$10 per student, 3rd and 4th together 210 students, we also have ~\$400 carryover from current year
	\$ 19,893	\$ 618	\$ 17,363	

Bryant Elementary PTSA

	18/19 Budget	18/19 Actual (As of 11/30/18)	17/18 Actual	Notes 18/19 Budget
Library				
Library Materials	\$ 3,400	\$ 1,557	\$ 3,475	
Encyclopedia Britannica	-	-	655	Covered by SPS FY18/19
Summer Reading Program	100	-	104	
Writers Celebration	200	-	182	
Writers BBQ	150	-	189	
Global Reading Challenge	175	-	56	
	\$ 4,025	\$ 1,557	\$ 4,661	
Science and Math				
Science Fair Coordination	\$ 1,500	\$ -	\$ 1,500	Coodinator \$1k, Ann Marie \$500. Confirmed.
Science Fair Background Checks	300	-	100	
Science Fair Supplies	600	-	540	
4th grade math club	-	-	-	
Salmon in Schools Friends of the Fishery Donation	100	-	-	
Garden Shed	2,500	-	-	Approved spending in 17/18, purchase likely to happen in 18/19.
Learning Landscapes/Garden Buddies	400	-	80	
5th grade Enviromental Camp	7,000	7,000	7,000	
	\$ 12,400	\$ 7,000	\$ 9,220	
Healthy Bodies				
Physical Education Supplies	\$ 500	\$ -	\$ 524	
Counselor Supplies	700	-	-	
Patrol Equipment & Recognition	150	-	93	
Recess Playground Supervision	22,790	-	18,218	32.5 hrs/week at \$17.04/hr. Added 4 hrs/wk at Sept mtg
CPR training	400	-	800	
Emergency Preparedness	500	-	-	
Field Day	300	-	398	
Nursing/OTPT/SLP	150	-	21	
	\$ 25,490	\$ -	\$ 20,054	
World and Community				
Family Aid Support	\$ 3,000	\$ -	\$ 2,985	
Grade Level Community Building Grants	3,000	-	2,361	
Social Engagement	1,000	-	-	
Legislative Advocacy	500	-	93	
Bryant Forums	1,500	-	1,475	
Movie Licence	393	393	-	
IDEA Project	2,000	-	-	
BryCentennial	1,500	-	-	
Laser Pizza for Bryant Forums	-	-	-	
	\$ 12,893	\$ 393	\$ 6,914	
Volunteerism				
Volunteer Recognition	\$ 350	\$ -	\$ 400	
Departing Teacher/Staff Recognition	150	-	144	
	\$ 500	\$ -	\$ 544	
Information and Communication				
Constant Contact Subscription	\$ 450	\$ -	\$ -	
School Phone Book	350	-	-	
	\$ 800	\$ -	\$ -	

Bryant Elementary PTSA

	18/19 Budget	18/19 Actual (As of 11/30/18)	17/18 Actual	Notes 18/19 Budget
PTSA Business Expenses				
Licenses & Registrations	\$ 700	\$ 65	\$ 472	
Insurance	1,140	1,160	1,140	
Office Supplies/Po Box	200	74	172	
Software /QB/Website	500	-	473	
Bank Fees/NSF Charges/Credit card	800	15	401	Include credit card fees in the total fundraising amount for each activity.
Postage	50	-	166	
Accounting services (tax return)	800	875	780	
Check Supply	50	-	33	
Credit card software	708	-	1,198	GivingFuel \$59/month, reimburse Sara F
	\$ 4,948	\$ 2,189	\$ 4,835	

Fin. Support & Discretionary Funds

PTSA Discretionary Fund	\$ 250	\$ -	\$ -	
PTSA staff appreciation	500	427	323	
Supplies for Bryant (paper)	-	-	1,494	
Prior year expenses paid for in current year	3,150	3,150	-	
Unallocated	5,838	-	-	PY expenses paid for in CY.
	\$ 9,738	\$ 3,576	\$ 1,817	

TOTAL BUDGETED EXPENSE \$ 251,555 \$ 25,586 \$ 214,960

Income	\$ 251,555	\$ 172,292	\$ 286,605
Expenses	\$ 251,555	\$ 25,586	\$ 214,960
Net	\$ -	\$ 146,706	\$ 71,645
SET ASIDE FOR (USE FROM) PTSA REQUIRED BUDGET RESERVE	\$ -	\$ -	\$ 22,000
Difference	\$ 0	\$ 146,706	\$ 49,645

Net Activity for Self-Supporting Programs and Restricted Funds

	Current Yr Activity	Fund Balance
Fall 2018 Annual Campaign	\$ 147,398	\$ 147,398
2019 5th grade (less \$7,000 sponsored by PTSA)	(23,763)	6,421
2020 5th Grade	2,750	2,750
2021 5th Grade	-	430
2022 5th Grade	-	115
PTSA Membership Payments	740	740
Chess Club	12,848	22,068
Choir	-	1,296
Computer Replacement Fund	-	824
Cyber Kids	-	1,923
Drama/School Play	(499)	25,201
Families in Need	(2,791)	982
Graphic Novels Club	1,848	2,688.28
Handbell	-	2,196
HIP	(175)	234
Library Author Visit Fund	-	8,621
Library Materials Replacement	-	84
Math Club	-	80
Music LinkUp	-	405
Playground Renovation	-	1,027
Running Club	(58)	618
Social Committee	(503)	(327)
Walk to School	(587)	302
	\$ 137,208	\$ 226,074